



Isis Canoe Club

CLUB CONSTITUTION

1. Title

The club shall be known as the ISIS Canoe Club hereinafter known as The Club.

2. Objectives

The objectives of The Club are to promote and develop sport and recreational canoeing.

3. Membership

3.1 Eligibility - Any person who meets the following conditions shall be eligible for membership:

- a. He/she must undertake to behave in the best interest of canoeing.
- b. He/she must agree to abide by the Constitution and Rules of The Club.
- c. He/she should hold a BCU 1 star award or enrol on an introductory course.

3.2 Classes of membership:

Full Members - persons who are **18** years old or over and in full time work

Family Members - the spouse/partner and/or children under 18 of a full member.

Student Members - aged 18-25 in full-time education

Junior Members - aged 8-18

3.3 Guests/Visitors

Members may bring guests of any age as long as the following conditions are met:

The sponsoring member accepts full responsibility for his guest/s including safety.

The guest meets eligibility clauses a and b.

If the guest does not meet eligibility clause c they must be accompanied by a Level II coach or above or new 4*

3.4 Membership Application

Applications for membership must be made in writing to the membership secretary.

The Membership Secretary will consider the application and notify the applicant.

Applicants will be considered to be members when they have received e-mail confirmation of membership.

Level 2 coaches who coach for min. 8 sessions . free membership

Level 3 coaches and above . free membership

3.5 Rejection or Withdrawal

- 5 The Membership Secretary may reject application for membership without assigning a reason.

- 6 The Membership Secretary may withdraw membership from a member with the approval of the General Committee. In this case the member will be notified in writing and the reason given.
- 7 In both cases a right of appeal to the General Committee is available.
- 8 Members who wish to resign can do so by e mailing Membership Secretary.

3.6 Membership Subscriptions

The rates of subscriptions shall be agreed at the last meeting of the 3rd quarter or at a Special General Meeting. Membership subscriptions shall be due on or before 1 April each year thereafter.

3.7 Rights and Responsibilities of Membership

To adhere to the Club rules at all times.

4. Management of the Club

4.1 General Committee

- a. The General Committee shall conduct the affairs of the Club.
- b. The General Committee shall consist of members of The Club elected at the AGM. **And all instructors.**
- c. The General Committee may co-opt up to three additional members as they consider necessary. These co-opted members shall have full voting rights.

4.2 Section Committees

- a. Committees representing specialist interests or addressing special projects may be established as deemed necessary by the Membership.
- b. Each Section Committee shall make representation to the General Committee.

4.3 Officers

The Officers of the Club shall consist of Chairperson, Secretary, Treasurer and Membership Secretary who shall be elected at the Annual General Meeting for one year. The Officers may also elect a Vice-Chair, Equipment Officer, and Events Officer, Coaching Officer and any other officers as deemed necessary.

4.4 General Meetings

4.4.1 General Committee Meetings

The General Committee shall meet at regular intervals during the year, as required by the business to be transacted, but not less than four times in the year.

- b. The quorum for General Committee meetings shall be 4 elected committee members. If a meeting is not quorate then no decisions can be taken.
- c. Where there is a tie-vote on any proposal put to the General Committee the Chairperson shall have the casting vote. Any adult or Coach can vote .

4.4.2 Annual General Meeting

- 5 An Annual General Meeting shall be held before the end of May each year
- 6 Annual Reports will be presented to the AGM from the Chairperson, Membership Secretary and Treasurer

4.4.3 Extraordinary General Meetings

- 5 An extraordinary general meeting shall be called on the instruction of 50% of members
- 6 The meeting must be held within 30 days of receipt of the written request to the secretary
- 7 All members must be notified in writing at least 14 days prior to the meeting
- 8 Members must be notified of the purpose of the meeting

4.5 Alterations to the Constitution

Any proposed alterations to the Club Constitution and Rules of Membership must be submitted, in writing to the Secretary at least 30 days prior to the date of the AGM or EGM

4.6 Accounts

The Treasurer shall be responsible for maintaining the club accounts in good order and shall make these available at each meeting of the General Committee for inspection.

The Club's Accounts shall run from 1 April to 31 March of each year.

The Club's Accounts must be independently inspected by a person/persons annually. Only if the turnover exceeds £10,000 that year. Accounts can be viewed online by interested parties. The Accounts for the previous year must be presented to members at the Annual General Meeting of each year.

Any four from among the Chairperson, Treasurer, Secretary, or designated coach shall be signatories of cheques drawn on the Club Account.

5. Termination

5.1 The Club shall not terminate except by a resolution of an Extraordinary General Meeting convened for that purpose.

5.1 In the event of the termination of The Club any assets shall be handed over to a body or bodies with similar objectives or a charity or charities agreed by the EGM.